



**Veeranari Chakali Ilamma Women's
University, Koti, Hyderabad**



STUDENT HAND BOOK

2026-2027





VISION

Veeranari Chakali Ilamma Women's University (VCIWU) is dedicated to empowering young women by providing transformational and holistic education that is intellectually stimulating, academically enriching and personally inspiring. The University envisions nurturing confident, well-grounded individuals who are prepared to face modern challenges with strength, resilience and integrity in their life.

MISSION

Empowerment Through Education

To empower women through innovative and flexible curricula that promote academic excellence, critical inquiry, and lifelong learning, preparing them to contribute meaningfully to society.

Holistic Development

To foster a learner-centric environment that nurtures intellectual, emotional, and ethical growth, encouraging women to realize their full potential through participatory and experiential learning.

Research and Innovation

To cultivate a vibrant research culture that inspires creativity, innovation, and entrepreneurship among women, addressing societal and global challenges through knowledge creation and dissemination.

Skill and Employability Enhancement

To strengthen physical and digital infrastructure that supports skill development, vocational training, and employability, ensuring women's readiness for diverse professional pathways.

Equity and Inclusivity

To provide equitable access, guidance, and support systems that promote inclusivity, personal well-being, and progression of women from all sections of society.

Environmental and Social Responsibility

To uphold transparent governance and participatory leadership committed to social accountability, environmental sustainability and institutional excellence.

Cultural and Global Competence

To preserve and promote cultural heritage while equipping women with global perspectives, ethical values, and a spirit of service for a peaceful and harmonious world.



Message from the Vice - Chancellor **Prof. D. Surya Dhananjay**

It gives me great pleasure to welcome you to our university community. At Veeranari Chakali Iamma Women's University, we believe that education is not only about gaining knowledge, but also about building character, confidence and purpose. Our aim is to create an environment where every student feels encouraged to learn, grow, discover her true potential.

We are committed to providing quality education supported by dedicated faculty, a positive academic atmosphere and opportunities for overall development. Along with academic excellence, we focus on values, responsibility and leadership so that our students are prepared for both professional success and meaningful contributions to society.

As a women's university we carry a special responsibility to empower young women with independence, self-belief, strength. We encourage our students to think clearly, act responsibly, pursue their aspirations with confidence.

I warmly invite you to be a part of our academic community and begin a journey of learning, growth, self-discovery.

I wish you success in all your future endeavours.



Message from the Principal **Dr. Loka Pavani**

A very warm welcome to all students of Veeranari Chakali Iamma Women's University! We are so happy to have you here and to be a part of your journey of learning, growth, and discovery.

This college is not just about books and lectures — it's a place where you can explore your passions, build friendships, and grow into the confident, strong, and capable women you are meant to be. Every corner of our campus is here to inspire, support and encourage you as chase your dreams.

Our teachers and staff are always here to guide you, encourage you, and celebrate your successes with you — big or small. We believe in nurturing not just knowledge, but curiosity, kindness, and courage too. To all our students, I say: dream boldly, learn freely, and never be afraid to shine. Let us make this journey together full of learning, laughter, and unforgettable memories.

Wish you all the very best

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1. ABOUT UNIVERSITY

Veeranari Chakali Ilamma Women's University is the first Women's University in the State of Telangana. It came into existence on April 22, 2022 through an amendment Act passed by the Legislative Assembly and Legislative Council of the State of Telangana. It was formed by upgrading the University College for Women, a constituent and autonomous college of Osmania University established in 1924. University College for Women has been a pioneer in the field of Women's education and has produced many graduates and post graduates who are holding high positions in society. With this background, Veeranari Chakali Ilamma Women's University becomes the future torchbearer of women's education and empowerment in Telangana.

The University achieved 2(f) status on March 23, 2025, thereby obtaining UGC recognition to award degrees to students. The Hon'ble Chief minister of Telangana Sri A. Revanth Reddy released the University logo on April 4, 2025 and sanctioned a budget of Rs. 500 crores on the occasion of International Women's Day for the construction of Academic Block and Hostel Block.

Veeranari Chakali Ilamma Women's University has 31 UG departments and 18 PG departments offering 40 UG, 24 PG and 2 PG Diploma courses. New courses like BSc in Data Science, Fashion Design and Technology, Medical Laboratory Technician, UG program in Bachelor of Business Administration, B.Com in Business Analytics, MSc in Food Science, and MSc in Data Science have been introduced since the University's inception in 2022.

The campus is located on the grounds of the former British Residency on the banks of Musi River on a sprawling 42-acre of Campus, which is home to a rich variety of heritage trees, flora and fauna. The University has excellent infrastructure like libraries, hostels, well-equipped laboratories, seminar halls and sports grounds nestled in its lush green environment. Around 250 teaching faculty, holding Ph.D., NET or SET qualification along with 300 efficient and dedicated non-teaching staff cater to the academic, administrative needs of about 6,800 women students studying on this campus.

Veeranari Chakali Ilamma Women's University contributes to the progress of its teaching faculty by regularly conducting Faculty Development Programmes in various fields and personality development sessions. These programmes help teachers to inculcate new teaching practices in the classrooms to provide freshness to the learning approaches. Such programmes also motivate teachers to interact better with students, thereby making the teaching and learning process a rejuvenating experience for everyone involved.

A multitude of awareness programmes, workshops, seminars, hands-on learning modules and interactive sessions, in collaboration with various government and private organizations and potential employers, are conducted for students to equip them with necessary knowledge and confidence, ensuring a better future. Apart from acquiring knowledge, the students also participate actively in NSS, NCC, Sports, and outreach programmes.

Veeranari Chakali Ilamma Women's University constantly endeavours to provide an intellectually stimulating and emotionally nurturing environment for its students and staff to allow them to pursue academic, personal and social excellence, so as to shape them into global citizens. The University strives to be a culturally inclusive institution of higher education for women. The legacy of the 100-years-old University College for Women is imbibed into the development of the Women's University in a new form and spirit. To read more about the legacy, visit: <https://www.oucwkoti.ac.in>

2. LIST OF DEPARTMENTS

➤ Faculty of Arts :

- Department of Arabic
- Department of English
- Department of French
- Department of Hindi
- Department of Persian
- Department of Sanskrit
- Department of Telugu
- Department of Urdu

➤ Faculty of Social Sciences

- Department of Economics
- Department of Geography
- Department of History
- Department of Linguistics
- Department of Mass Communication
- Department of Philosophy
- Department of Political Science
- Department of Psychology
- Department of Public Administration
- Department of Sociology

➤ Faculty of Commerce & Business Management

- Department of Commerce and Business Management

➤ Faculty of Science

- Department of Botany
- Department of Chemistry
- Department of Computer Science & Informatics
- Department of Fashion Design and Technology
- Department of Food Science
- Department of Food & Nutrition
- Department of Genetics & Bio-Technology
- Department of Health Science
- Department of Mathematics & Statistics
- Department of Physics & Electronics
- Department of Zoology

➤ Faculty of Physical Education

- Department of Physical Education

3. ADMISSION PROCESS

Admissions to all programmes at Veeranari Chakali Iamma Women's University are conducted in a transparent and merit-based manner, strictly in accordance with the rules and guidelines prescribed by the **Telangana State Council of Higher Education (TGCHE)** and the Government of Telangana.

❖ Undergraduate (UG) Admissions:

Admissions to Undergraduate programmes (BA/B.Com./B.Sc./BBA) are made through **Degree Online Services, Telangana (DOST)** based on marks secured in the Intermediate or 10+2 level Examination. Applicants must follow the procedure to secure admission:

1. Candidates must register online through the DOST portal as per the schedule notified.
2. Applicants shall fill in personal, academic, and category details and upload the required certificates.
3. Web options (college and programme preferences) must be submitted or exercised during the stipulated period.
4. Seat allotment is carried out by DOST based on merit, eligibility, reservation norms, and availability of seats by **DOST**.
5. Allotted candidates must complete online self-reporting and pay the fee within the prescribed time.
6. Candidates shall report to the University/College with original certificates for final verification and admission confirmation.
7. Candidate must pay the full annual tuition fee before joining.
8. The Candidate should be present with the original certificates mentioned below:
 - SSC / Class X Certificate (Proof of Date of Birth)
 - Intermediate Mark Memos and Pass Certificates
 - Intermediate Transfer Certificate (TC)
 - Bonafide Certificates
 - Caste Certificate (if SC / ST / BC / EWS applicable)
 - Income Certificate (if applicable)
 - Local and Non-local Certificate
 - Aadhaar Card
 - Two sets of Xerox copies of all Certificates
 - Passport-size photo
 - Any other documents specified in the admission notification

Note: Management seats are not available. All available seats are filled through the DOST online process.

❖ Postgraduate Admissions

Admissions to postgraduate programmes are conducted through **Telangana Common Post Graduate Entrance Tests (TG-CPGET)**. The admission procedure is as follows:

1. Candidates must qualify in the TG-CPGET examination as per the prescribed eligibility criteria.
2. Qualified candidates shall register for online counselling and certificate verification.
3. Applicants must submit web options for preferred programmes.
4. Seat allotment is carried out by TG-CPGET based on entrance test rank, eligibility, reservation rules and seat availability.
5. Selected candidates are required to report to the University/Department with original documents and complete admission formalities.

Documents Required while Self-Reporting

- SSC / Class X Certificate (proof of DOB)
- Intermediate and Degree Marks Memos and Pass Certificates (as applicable)
- Transfer Certificate (TC)
- Bonafide Certificates

- Caste Certificate (if SC / ST / BC / EWS applicable)
- Income Certificate (if applicable)
- Aadhaar Card
- Passport-size photo
- Any other documents specified in the admission notification

Fee Payment

- Admission and tuition fees for both UG and PG courses must be paid within the notified dates through the prescribed online or offline mode.
- The Fee structure is subject to revision as per University and Government norms.
- Reimbursement of Tuition Fee (RTF) and scholarship facilities are available for eligible students as per the Telangana Government rules.

Cancellation & Withdrawal

- Admission cancellation and fee refund shall be governed by the University's Fee Refund Policy as per UGC guidelines.
- Requests for withdrawal of admission must be submitted within the stipulated time period.

Important Instructions

- Mere submission of an application does not guarantee admission.
- Admission is provisional until all original certificates are verified.
- Candidates are advised to regularly visit the University website and admission portals for updates.
- Any false information or suppression of facts may lead to the cancellation of admission.

Help Desk

For admission-related queries, candidates may contact the University Admission Help Desk during working hours or refer to the official notifications published on the website.

Contact Number: 040-29301009

❖ Fee Refund Policy

- The University follows the Fee Refund Policy as notified by the UGC.

4. UG COURSES FEE STRUCTURE

UG (COURSES, INTAKE AND FEES) FOR THE ACADEMIC YEAR 2025 – 2026				
Sl. NO	COURSES	Medium	INTAKE	Annual Tuition fee
1	BA (History, Political Science, ML Telugu)	Telugu	40	15000
2	BA (History, Economics, Political Science)	Telugu	40	15000
3	BA (Journalism & Mass Communication, Geography, Public Administration)	English	20	23000
4	BA (Journalism & Mass Communication, Psychology & Modern Language (English, Hindi, Urdu, Telugu)	English	20	23000
5	BA (Journalism & Mass Communication, Linguistics, ML-(English, Telugu, Urdu, Hindi)	English	20	23000
6	BA (Linguistics, Psychology, ML-(English, Telugu, Urdu, Hindi)	English	20	15000
7	BA (Economics, Psychology, CL- (Arabic, Persian)	English	20	15000
8	BA (Economics, Geography, Sociology)	English	20	15000
9	BA (History, Economics, Political Science)	English	20	15000
10	BA (History, Political Science, Public Administration)	English	20	15000
11	BA (Economics, Political Science, Public Administration)	English	20	15000
12	BA (History, Geography, Sociology)	English	20	15000
13	BA (Psychology, Philosophy, Sociology)	English	20	15000
14	BA Honors (Political Science)	English	70	28000
15	B.Com. General	English	70	15000
16	B.Com. Computer Application	English	90	33500
17	B.Com. Taxation	English	70	25000
18	B.Com. Honors	English	90	33500
19	B.Com. Business Analytics	English	70	33500
20	BBA (Bachelor of Business Administration)	English	60	42000
21	B.Sc. Botany, Zoology & Chemistry	English	60	15000
22	B.Sc. Botany, Zoology, Biological Chemistry	English	20	30000
23	B.Sc. Food Science, Botany & Chemistry	English	40	30000
24	B.Sc. Food Science, Zoology & Chemistry	English	40	30000
25	B.Sc. Genetics, Bio-Technology, Botany & Chemistry	English	30	25000
26	B.Sc. Genetics, Bio-Technology, Zoology & Chemistry	English	30	25000
27	B.Sc. Genetics, Bio-Technology, Botany & Biological Chemistry	English	20	38500
28	B.Sc. Genetics, Bio-Technology, Zoology & Biological Chemistry	English	20	38500
29	B.Sc. Nutrition Dietetics, Botany & Chemistry	English	40	25000
30	B.Sc. Nutrition Dietetics, Zoology & Chemistry	English	40	25000
31	B.Sc. Applied Nutrition & Public Health, Botany, Chemistry	English	30	30000
32	B.Sc. Medical Lab Technician	English	120	40000
33	B.Sc. Fashion Technology	English	30	40000
34	B.Sc. Maths, Physics & Electronics	English	70	15000
35	B.Sc. Maths, Physics & Chemistry	English	70	15000
36	B.Sc. Maths, Economics & Statistics	English	70	23000
37	B.Sc. Maths, Physics, Computers & Information Science	English	90	30000
38	B.Sc. Maths, Statistics & Computer Science	English	70	30000
39	B.Sc. Maths, Electronics, Computer Science	English	70	30000
40	B.Sc. Maths, Statistics & Data Science	English	70	41500

Note: The above mentioned fee structure is on an annual basis

5. PG COURSES FEE STRUCTURE for 2025-26

Sl. NO	COURSES	INTAKE	ANNUAL TUITION FEE
1	M.A. ENGLISH	20	14800
2	M.A. ENGLISH (S.F)	20	21800
3	M.A. TELUGU	20	14800
4	M.A. TELUGU (S.F)	20	21800
5	M.A. HINDI	20	14800
6	M.A. HINDI (S.F)	20	21800
7	M.A. URDU	20	14800
8	M.A. URDU (S.F)	20	21800
9	M.A. ECONOMICS	20	14800
10	M.A. ECONOMICS (S.F)	20	21800
11	M.A POLITICAL SCIENCE	20	14800
12	M.A POLITICAL SCIENCE (S.F)	20	21800
13	M. Com.	20	20800
14	M. Com. (S.F)	20	30800
15	M.Sc. BOTANY	20	21290
16	M.Sc. BOTANY (S.F)	20	35800
17	M.Sc. INORGANIC	20	21290
18	M.Sc. INORGANIC (S.F)	20	35800
19	M.Sc. PHYSICS	20	21290
20	M.Sc. PHYSICS (S.F)	20	35800
21	M.Sc. ZOOLOGY	20	21290
22	M.Sc. ZOOLOGY (S.F)	20	35800
23	P.G. DIPLOMA IN CHILD PSYCHOLOGY	30	15800
24	M.Sc. BIOTECHNOLOGY	40	35800
25	M.Sc. NUTRITION & DIETETICS	45	35800
26	M.Sc. ANALYTICAL CHEMISTRY	40	35800
27	M.Sc. ORGANIC CHEMISTRY	40	35800
28	M.Sc. MATHS WITH COMPUTER SCIENCE	40	35800
29	M.Sc. COMPUTER SCIENCE	40	35800
30	M.Sc. PHARMACEUTICAL CHEMISTRY	40	35800
31	M.Sc. FOOD SCIENCE	40	39300
32	M.Sc. DATA SCIENCE	40	50800
33	P.G. DIPLOMA IN FAMILY MARRIAGE COUNSELLING	30	15800
34	MCA	66	27000
35	MBA	66	35000

Note: The above-mentioned fee structure is on an annual basis.

6. SCHOLARSHIPS

Students must apply for Epass (state scholarship) or Merit Scholarships (central scholarship) through online mode only. It should be noted that students can apply for only one of these scholarships only strictly based on eligibility criteria. For details, please visit

<https://telanganaepass.cgg.gov.in/>

<https://scholarships.gov.in/>

Epass (Electronic Payment & Application System of Scholarships)

Students Eligibility Criteria:

1. SC Welfare Students whose annual Family income is Rs. Two Lakh Fifty Thousand or below,
2. ST Welfare Students whose annual Family income is Rs. Two Lakhs or below.
3. BC & EBC and Minority Welfare Students who belong to rural area their family income should be Rs. One Lakh Fifty Thousand or below.
4. BC & EBC and Minority Welfare Students who belong to Urban area family income should be Rs. Two Lakhs or below.
5. Disabled Welfare Students whose parental income is Rs. One lakh or below.
6. EBC/EWS students who are selected Under Corporate College Admissions Scheme Eligible for Intermediate courses.
7. Students whose attendance is more than 75% at the end of each quarter & promoted to next academic year for Renewal

Students not Eligible:

1. Students belonging to the categories other than SC, ST, BC, EBC, EWS Minority and DW(Disabled).
2. SC Students whose annual family income is more than Rs. Two Lakh Fifty Thousand.
3. ST Students whose annual family income is more than Rs. Two Lakhs.
4. BC & EBC and Minority Rural area Students Whose annual family income is more than Rs. One Lakh Fifty Thousand

Scholarship Coverage:

- If the Programme fee is below or equal to Rs. 20,000/-, then their fees will be fully covered in the scholarship (for both UG and PG programme).
- For the conventional programmes, the scholarship amount is fixed at Rs. 20,000/- If the fee is more than Rs. 20, 000/-, the student will have to pay the remaining amount of the fees (for both UG and PG programmes).
- For Professional programmes (MBA, MCA), the scholarship covers the entire Programme Fees.

Application of Scholarships for Fresher's

All the I Year students of B. A/ B. Com / B.Sc. / BBA & M. A/ M. Com /M.Sc./MBA/MCA belonging to SC, ST, BC, EBC, EWS Minority, disabled category can apply for Scholarship online in Epass portal. Students should upload the following certificates without fail: -

1. Seat Allotment letter of DOST (for UG Students).
2. Seat Allotment Letter of CPGET OU for PG Students.
3. Dost Online Application.
4. Degree /PG Ist Year College Bonafide

5. Income Certificate Issued after 01-04-2024 by Telangana State Govt. (MRO)
6. SSC Memo
7. Inter Memo
8. Degree Memo (PG students)
9. T.C. xerox
10. Caste Certificate
11. 5th to Inter Bonafide Certificate
12. Aadhar Card.
13. Bank Pass Book First Page with Bank Account Number & IFSC Code in case of Change of Bank Account.

After scanning and uploading the above certificates online, printed copy (hard copy) of the application forms should be submitted in the scholarship section of Administration block along with enclosures. One set of Xerox copy should be attested by the Head of the Department. Students applying for fresh scholarship must select allotted course and subjects by DOST.

Application of Scholarships for Second and Third Year UG and Second Year of PG

All the students of B. A/ B. Com/ B.Sc./ BBA of II and III year and M.A. /M. Com/M.Sc./MBA/MCA II Year should renew their Scholarship (SC, ST, BC, EBC, EWS & Minority) through Online (Epass) website. To complete the online process, the students should scan and upload the following Certificates: -

1. Passed/Promoted Marks Memo of Previous year.
2. Original income affidavit signed by the students & the parent (download format for affidavit from the portal)
3. Bank Pass Book First Page with Bank Account Number & IFSC Code in case of change of Bank Account Number.
4. Bonafide for the present year.
5. Aadhaar Card.
6. Hostel Residential Certificate for Boarders.

After scanning and uploading the certificates online in Epass hard copies should be submitted in the scholarship section of the Administration Block along with enclosures.

Reasons for Rejection

- If Bonafide is not submitted by the student.
- Incorrect caste, Income Details are provided by the student.
- Non-submission of caste, Income certificates by student.
- Incorrect course & year of study.
- Non-submission of hard copy of application.
- Student admitted under management quota & Spot quota.
- Non-submission of required certificates.
- Discontinued/Detained students in case of renewals.
- Claiming scholarship for same level courses.

7. HOSTELS

Hostel accommodation will be provided for students of Under graduate and Post graduate students based on distance, family back ground and economic conditions. The reservation rule is taken into consideration for allotment of seats. **However first year UG students are not eligible for the admission in to Hostel.**

8. STUDENT INDUCTION PROGRAMME (SIP)

The Student Induction Program (SIP), introduced by the University Grants Commission (UGC), is thoughtfully adapted to support newly admitted students in transitioning smoothly into university life. Conducted at the beginning of the academic session, the program typically spans two to three weeks and is designed to familiarize students with the university's academic structure, campus culture, and core values of women's empowerment and holistic development. It provides a welcoming platform for students to interact with faculty members, mentors, and peers, helping to build confidence and reduce initial anxieties. The program includes orientation sessions, mentoring and counseling, physical and wellness activities such as yoga, creative and cultural engagements, and sessions on Universal Human Values which emphasize ethics, self-awareness, and responsible citizenship. Special focus is given to developing communication skills, leadership qualities, and a spirit of collaboration among students. By encouraging active participation and self-discovery, the SIP at Veeranari Chakali Ilamma Women's University plays a vital role in nurturing confident, capable, and socially responsible young women who are ready to embark on their academic journey.

9. ATTENDANCE RULES

- 1) Candidates admitted to a particular course of study are required to pursue a "Regular course of study", before they are permitted to appear for the University examinations.
- 2) Regular course of study means maintaining attendance of not less than 75% in lectures and practical (wherever applicable) and this provision be enforced strictly provided that in special cases and for sufficient cause shown, the Vice-Chancellor may, on the specific recommendation of the Principal or Head of the Department, condone the deficiency in attendance to the extent of 10% on medical grounds, subject to production of medical certificate.
- 3) The condonation fee for attendance on medical grounds shall be Rs.500 per semester must be paid online in favour of Principal, VCIWU, Koti, Hyderabad. Attendance of students attending NCC camps or Inter-College or Inter-University or Inter-State or International tournaments or educational excursions or educational activities, as approved by the authorities involving travel outside the city in which the college is situated may not be counted as absence. However, such absence shall not exceed 8 weeks per year for the total period of instruction. Such leave should not be availed of twice during the course of study.
In the case of women candidates a maximum absence of six weeks on account of pregnancy may be condoned in an academic year. Such leave shall not be availed of twice during the concerned course of study.
- 4) The attendance shall be calculated from the date of commencement of the classes as per the almanac communicated by the college. For all UG courses (B.A/B.Com./B.Sc./BBA) attendance shall be calculated on the aggregate of all papers/subjects in the concerned faculty. For all PG courses, subject wise attendance shall be considered.
- 5) The attendance will be marked by the concerned faculty only in the classroom in the hard copy of attendance registers issued to the faculty. It will also be entered into the ERP Portal to enable the students to view at online.
- 6) In any semester of the course, if a candidate fails to secure the minimum percentage of attendance, she shall not be eligible to appear in the examination of that semester, and she shall have to enroll

herself to undergo afresh a Regular Course of Study of the corresponding semester in a subsequent academic session, in order to become eligible to appear for the examination.

7) Attendance shall be reckoned from the date of commencement of instruction as per the almanac communicated by the University. However, in the case of late-admitted candidates (but within the stipulated time), the attendance will be reckoned from the date of admission.

8) To enable students to know their attendance, at the end of each month the concerned Heads of Departments shall display cumulative attendance for the information of the student. They may also check their attendance in the ERP portal on a daily basis.

a) Candidates admitted to the first year, who do not have the requisite attendance but have not less than 40% attendance can seek re-admission next year as a casual student.

b) In respect of candidates admitted into the course but have put in not less than 40% attendance can seek re-admission during the subsequent year and such admission shall be treated as casual admission for all purposes.

9) In respect of others who have put in less than 40% attendance, the admission to the course is deemed to have been annulled and the candidate has to seek admission afresh through counselling.

10) Whenever there is a change in syllabus/model paper, the student will be given another two chances to clear the backlog of that paper under the old syllabus/model paper. The candidate is required to prepare for the examination with new syllabus/model paper subsequently.

NOTE: Students admitted to various UG/PG Courses must put in 75% attendance to be eligible to write the SEMESTER Examination.

10. ERP CELL

The ERP Cell supports the functioning of the ERP Automation System. It facilitates the Student Attendance Management, Course registrations and examination details. The ERP Cell acts as a channel of communication between administration, faculty, students and parents.

Students of VCIWU can use the ERP portal of the university for:

- Accessing academic information anytime that includes, course, time table
- View attendance regularly
- Check the Internal and CCE marks
- Examination registration and fee payment
- Download hall tickets and exam schedules
- Submit feedback forms and applications
- Check notifications and circulars issued by the institution.

Students can access the web-based portal at <https://oucwkoti.winnou.net> and also the mobile app downloaded from google play store (VCIWU mobile app). Students are provided with login credentials after all the admission process is completed.

11. EXAMINATION BRANCH

Attendance:

75% attendance in each semester is mandatory for eligibility to appear for the examination. Candidates who have the attendance between 65% and 75% should pay condonation fee of Rs.500/- to appear for examination and submit medical certificate.

Evaluation of Examination:

The evaluation of the candidate's performance in each subject is based on marks obtained in Internal Assessment (30%) and end semester examination (70%) inclusive of theory and practicals. In each semester, two Internal Assessment Tests are conducted, one objective and one subjective and average of both the tests marks is taken as a final mark and added to the end semester examination.

Malpractice:

Any student indulging in malpractice such as possession of any written material or any electronic gadgets is strictly punished as per University norms.

DETAILS OF EXAMINATION FEE**B.A., B.B.A., B.COM., & B.SC.****Fee Particulars****Regular**

Theory Examination	: Rs. 220/-
Practical Examination	: Rs. 220/-
Project Report /Internship (Regular)	: Rs. 220/-
Online E.A.F Processing Fee	: Rs. 220/-
Memo Fee	: Rs. 165/-
Biometric Fee	: Rs. 200/-
Provisional Certificate + Consolidated Memo:	Rs. 500/-

ALMUNI FEE: Rs. 500/- ONLY FOR VI-SEMESTER (REGULAR)**Backlog / Improvement**

Theory Examination per Paper	: Rs. 250/-
Practical Examination per Paper	: Rs. 250/-
Project Report Internship per Paper	: Rs. 250/-
Application Form	: Rs. 100/-
Memo Fee per Semester	: Rs. 165/-

UG Revaluation

- Cost of Application form : Rs. 150/-
- Revaluation fee per Paper : Rs. 200/-

❖ **No revaluation for PG courses**

DETAILS OF EXAMINATION FEE (PG Courses)

SUBJECT	
Regular Courses: A) i) M.Sc. Botany, Inorganic Chemistry, Physics, Zoology ii) MA English, Hindi, Telugu, Urdu, Economics, Political Science iii) M.Com.	I-Semester Fee for all paper : Rs.1200/- Memorandum of Marks : Rs. 100/- Bio Metric fee : Rs. 100/- *Processing Fee : Rs. 700/- Total <u>Rs.2100/-</u> III-Semester Fee for all papers : Rs.1200/- Memorandum of Marks : Rs. 100/- Bio Metric fee : Rs. 100/- Total <u>Rs.1400/-</u>
Self Finance Courses: B) i) M.Sc. Bio-Technology Analytical Chemistry, Organic Chemistry, Pharmaceutical Chemistry, Mathematics with Computer Science, Nutrition & Dietetics, Computer Science, Food Science, Data Science	I-Semester Fee for all papers : Rs.2150/- Memorandum of Marks : Rs. 100/- Bio Metric fee : Rs. 100/- *Processing Fee : Rs. 700/- Total <u>Rs.3050/-</u> III-Semester Fee for all papers : Rs.2150/- Memorandum of Marks : Rs. 100/- Bio Metric fee : Rs. 100/- Total <u>Rs.2350/-</u>

EXAMINATION FEE - M.B.A

SEMESTER – I

1. Fee for all Papers	: Rs.3400/-	
2. Memorandum of Marks	: Rs. 100/-	
3. Bio Metric fee	: Rs. 100/-	
4. *Processing Fee	:Rs.500/-	(For I-Semester candidates only)
(Once in course time)		
Total	<u>: Rs.4100/-</u>	
5. *Migration fee	: Rs.250/-	

*** The other University Candidate should enclose their Original Migration Certificate along with a fee of Rs.250**

SEMESTER – III

6. Fee for all Papers	: Rs.3400/-
7. Memorandum of Marks	: Rs. 100/-
8. Bio Metric fee	: Rs. 100/-
Total	<u>: Rs.3600/-</u>

EXAMINATION FEE - M.C.A SEMESTER – I

- | | | |
|---|---------------------------|----------------------------------|
| 1. Fee for all Papers | : Rs. 1760/- | |
| 2. Memorandum of Marks | : Rs. 100/- | |
| 3. *Processing Fee
(Once in course time) | :Rs. 300/- | (For I-Semester candidates only) |
| 4. Bio Metric Attendance | : Rs. 100/- | |
| Total | <u>:Rs. 2260/-</u> | |
| 5. *Migration fee | <u>: Rs.250/-</u> | |

*** The other University Candidate should enclose their Original Migration Certificate along with a fee of Rs.250**

SEMESTER – III

- | | |
|------------------------|----------------------------|
| 1. Fee for all Papers | : Rs. 1760/- |
| 2. Memorandum of Marks | : Rs. 100/- |
| 3. Bio Metric fee | : Rs. 100/- |
| Total | <u>: Rs. 1960/-</u> |

DETAILS OF EXAMINATION FEE

SUBJECT	
Regular Courses: A) i) M.Sc. Botany, Inorganic Chemistry, Physics, Zoology ii) MA English, Hindi, Telugu, Urdu, Economics, Political Science iii) M.Com.	II-Semester Fee for all paper : Rs.1200/- Memorandum of Marks : Rs. 100/- Bio Metric fee : <u>Rs. 100/-</u> Total <u>Rs.1400/-</u> IV-Semester Fee for all papers : Rs.1200/- Memorandum of Marks : Rs. 100/- Bio Metric fee : Rs. 100/- Alumni Fee : Rs. 100/- Provisional Certificate : Rs. 150/- Consolidated Memo : <u>Rs. 300/-</u> Total <u>Rs.1950/-</u>
Self Finance Courses: B) i) M.Sc. Bio-Technology Analytical Chemistry, Organic Chemistry, Pharmaceutical Chemistry, Mathematics with Computer Science, Nutrition & Dietetics, Computer Science, Food Science, Data Science	II-Semester Fee for all papers : Rs.2150/- Memorandum of Marks : Rs. 100/- Bio Metric fee : <u>Rs. 100/-</u> Total <u>Rs. 2350/-</u> IV-Semester Fee for all papers : Rs.2150/- Memorandum of Marks : Rs. 100/- Bio Metric fee : Rs. 100/- Alumni Fee : Rs. 100/- Provisional Certificate : Rs. 150/- Consolidated Memo : <u>Rs. 300/-</u> Total <u>Rs. 2900/-</u>

SUBJECT	FEE
Regular Courses: A) i) M.Sc. Botany, Inorganic Chemistry, Physics, Zoology ii) MA English, Hindi, Telugu, Urdu, Economics, Political Science iii) M.Com.	Backlog upto 3 Papers : Rs. 590+100 Memo = Rs. 690/- Backlog more than 3 Papers: Rs. 1200+100 Memo = Rs. 1300/- IMPROVEMENT PER PAPER: Rs. 200 + Examination Fee (1200) + 100 Memo
Self Finance Courses: B) i) M.Sc. Bio-Technology Analytical Chemistry, Organic Chemistry, Pharmaceutical Chemistry, Mathematics with Computer Science, Nutrition & Dietetics, Computer Science, Food Science, Data Science	Backlog upto 3 Papers : Rs. 1060+100 Memo = Rs. 1160/- Backlog more than 3 Papers: Rs. 2150+100 Memo = Rs. 2250/- IMPROVEMENT PER PAPER: Rs. 200 + Examination Fee (2150) + 100 Memo

DETAILS OF EXAMINATION FEE - MBA

II – Semester (Regular)

- | | |
|------------------------|---------------------------|
| 1. Fee for all Papers | : Rs.3400/- |
| 2. Memorandum of Marks | : Rs. 100/- |
| 3. Bio Metric fee | : <u>Rs. 100/-</u> |
| Total | : <u>Rs.3600/-</u> |

IV-Semester (Regular)

- | | |
|----------------------------|---------------------------|
| 1. Fee for all Papers | : Rs.3400/- |
| 2. Memorandum of Marks | : Rs. 100/- |
| 3. Bio Metric fee | : Rs. 100/- |
| 4. Alumni Fee | : Rs. 100/- |
| 5. Provisional Certificate | : Rs. 150/- |
| 6. Consolidated Memo. | : <u>Rs. 600/-</u> |
| Total | : <u>Rs.4450/-</u> |

DETAILS OF EXAMINATION FEE- MBA

Backlog : (Fee up to Two papers) :Rs.1240+100Memo=Rs.1340/-

Backlog : (Fee more than Two papers) : Rs.3400 + 100 Memo = Rs.3500/-

DETAILS OF EXAMINATION FEE – MCA

II-Semester (Regular)

- | | |
|------------------------|----------------------------|
| 1. Fee for all Papers | : Rs.1600/- |
| 2. Memorandum of Marks | : Rs. 100/- |
| 3. Bio Metric fee | : <u>Rs. 100/-</u> |
| Total | : <u>Rs. 1800/-</u> |

IV-Semester (Regular)

- | | |
|----------------------------|---------------------------|
| 1. Fee for all Papers | : Rs.1600/- |
| 2. Memorandum of Marks | : Rs. 100/- |
| 3. Bio Metric fee | : Rs. 100/- |
| 4. Alumni Fee | : Rs. 100/- |
| 5. Provisional Certificate | : Rs. 150/- |
| 6. Consolidated Memo. | : <u>Rs. 600/-</u> |
| Total | : <u>Rs.2650/-</u> |

DETAILS OF EXAMINATION FEE

Backlog : (For One or more papers) : Rs.1600 + 100 Memo = Rs.1700/-

Waiver of Examination Fee:

The examination fee is waived for physically challenged students and wards of University Employees. No waiver is given for Memo and Provisional Certificate. Foreign Students pay the exam fee at the time of admission therefore they need not pay the semester end exam fee.

No Waiver of fee for Improvement and Backlog Examinations and for Memo and Provisional Certificate.

Theory – Project : Attendance is mandatory for viva voce.

Mere payment of examination fee does not qualify the candidate to appear for the examination and the Hall ticket will be issued only after fulfilling the requirement of adequate attendance

Practical Examination:

In subjects where practicals are a part of the curriculum, practical examinations are conducted in the following way.

- (i) Odd semester practical exams will be conducted by internal examiners.
- (ii) Even semester practical exams will be conducted by external examiners.

Pass Percentage in Theory & Practical's:

Pass percentage in Theory paper (40%) & Practical paper CCE (50%) + End examination (50%)

Results, Grade and Award of Division:

- a) A Candidate shall be declared passed in semester examination if the candidate has passed in all papers/subjects.
- b) A candidate shall be given Semester Grade Point Average (SGPA) at the end of each semester if she passes in all Papers/Subjects.
- c) A candidate shall be given Cumulative Grade Point Average (CGPA) and Division only after the completion of the course.
- d) Reduction of 10% pass marks in each subject is given to the students of Hearing Impaired, Orthopedically Handicapped and visually challenged for all the UG Courses.

Revaluation

Application form : Rs. 150

Rs. 200/- (Per paper)

Grades and Grade points :

Academic performance	Letter Grade	Grade Point
≥ 90%	O	10
≥ 80% - <90%	A+	9
≥ 70% - <80%	A	8
≥ 60% - <70%	B+	7
≥ 50% - <60%	B	6
≥ 40% - <50%	C	5
< 40%	D	0 – Fail
	AB (Absent)	0 – Fail

Computation of SGPA & CGPA

Credit Points = No. of Credits Secured X Grade Points.

SGPA = $\frac{\text{Sum of Credit Points obtained in that Semester}}{\text{Total No. of Credits of that Semester}}$

CGPA = $\frac{\text{Sum of Credit Points obtained in all Semesters}}{\text{Total No. of Credits of all Semesters}}$

SGPA(S_i) = CGPA =

C_i = No. of credits of the i th course.

G_i = the grade point scored by student in the i th course.

Where S_i is the SGPA of i th semester and C_i is total number of credits in that semester.

Division may be awarded based on CGPA secured as shown in the following table

Conversion of CGPA into Division:

CGPA	Division
≥ 7	Distinction
$\geq 6 \text{ \& } < 7$	I Division
$\geq 5 \text{ \& } < 6$	II Division
$\geq 4 \text{ \& } < 5$	III Division
< 4	Fail

- SGPA is computed only if the candidate passes in all the Theory/Practical papers with a minimum of C Grade.
- A student securing D Grade in Theory/Practical paper shall be considered failed in that paper.

Rules of Promotion:

Following are the Rules of Promotion in UG Courses:

1. Students of I, III and V semesters will be promoted to II, IV & VI semesters if they have completed their regular course with 75% attendance and having applied for the examination.
2. The students of II/IV semester will be promoted to III/V semesters, if they have completed their regular course with 75% Attendance and having passed in more than 50% of their subjects. Otherwise they will be detained.

No of papers/subjects prescribed for I & II Semesters	Number of Backlogs permitted
7/8	4
9/10	5
11/12	6
13/14	7
15/16	8
17/18	9

Maximum Duration for Completion of Degree Course:

- a) The maximum duration for completing a three year degree course is five(3+2) years (i.e. two more years after regular course of three years) for PG course is four(2+2) years (i.e. two more years after regular course of two years). The rule is also applicable to Readmission Cases.
- b) After instruction of 15 weeks in a Semester, there will be an examination for I, III, V Semesters in October/November each year. There is no detention at the end of I, III, V Semesters.
- c) After instruction of 15 weeks in a Semester there will be an examination at the end of II, IV, VI Semesters in March/April each year. There is detention system at the end of II and IV Semesters.
- d) Not more than 50% of backlog papers can be carried forward at the end of every year, i.e., II and IV Semesters.

Improvement & Backlogs:

- a) A student who wishes to improve her result is entitled to repeat the examination for improvement in any paper provided she has cleared all the papers relating to that relevant semester. No student carrying backlog is permitted to appear for improvement examination for the relevant semester.
- b) Backlog/Improvement papers of both semesters in a given academic year (i.e., I and II semesters, III and IV semesters, V and VI semesters of an academic year) will be held in March-April, i.e., at the

end of every academic year. No backlog examination will be held at the time of I, III and V semesters. Instant examination will be conducted for semester – VI (Regular students) who cleared all the papers I-V semesters.

c) Whenever there is a change in syllabus/model paper, the student will be given two chances to clear backlog of that paper under the old syllabus/model paper. Later the candidate is required to prepare for the examination with new syllabus/model paper.

Medium of Examination:

A student admitted to a particular medium of instruction has to appear for the examinations in that medium only. If for their own reasons, they take the examination in another medium, their scripts will not be valued.

Memorandum of Marks

Semester wise Memorandum is issued at the end of each semester. Provisional Consolidated memorandum is issued at the end of the course, on application by the candidate.

Issue of Transcripts:

The Examination Branch issues the transcripts for the students who wish to apply for other foreign universities for higher studies. The student has to pay Rs.200/- per copy for the first set and subsequent copies for Rs.100/- per copy.

Verification of Certificates:

The University is delighted to announce the launch of an Online Certification Verification System: www.oucwkoti.directverify.in to facilitate expeditious verification of students' certificates. (The increase in counterfeit certificates worldwide has been a major concern over the years and has caused tremendous damages to various institutions.) This system will enable Embassies, Organizations and Agencies worldwide to verify students' certificates of VCIWU online from anywhere in the world to safeguard themselves from the fake document menace. Verification request status can be monitored by using the transaction numbers. Furthermore, net banking, credit cards and debit cards facility is enabled for making payment for raising a request for verification.

Convocation:

The University holds a convocation every year for the Under Graduate and Post Graduate Students who have passed out in the current Academic Year.

Online Results:

The results are declared along with marks after Semester End Examination at www.ucwexb.com

12.CODE OF CONDUCT FOR STUDENTS

The University is committed to maintaining a safe, inclusive, and academically enriching environment. All students are expected to uphold the following code of conduct in accordance with the principles of the University Grants Commission (UGC).

1. **General Discipline:** Students shall maintain discipline, dignity, and respect within the campus.

Any form of misconduct, indiscipline, or disruptive behavior is strictly prohibited. If any student is found indiscipline, the University reserves the right to rusticate. Students must carry their identity cards and present them when required.

2. **Academic Integrity:** Students must maintain honesty in examinations, assignments, and research work. Malpractice, plagiarism, or cheating in any form will lead to strict disciplinary action. Regular attendance and active participation in classes are mandatory as per university norms.

3. **Respectful Behavior:**

Students must show respect towards faculty, staff, and fellow students. Discrimination or harassment based on caste, religion, gender, or background is strictly prohibited. Use of abusive language, threats, or violence will not be tolerated.

4. **Anti-Ragging Policy:** The University follows a zero-tolerance policy towards ragging as per UGC regulations. Any student involved in ragging will face severe penalties, including suspension or expulsion. Students are encouraged to report incidents to the Anti-Ragging Committee.

5. **Campus Cleanliness & Environment:** Students must maintain cleanliness and hygiene on campus. Damage to university property is strictly prohibited. Promote eco-friendly practices and responsible use of resources.

6. **Use of Technology & Social Media:** Use of mobile phones in classrooms should follow academic guidelines. Students must avoid misuse of social media, including spreading misinformation or harmful content. Any act affecting the reputation of the University will invite disciplinary action.

7. **Attendance & Punctuality:** Students must maintain the required attendance percentage as per university rules. Punctuality in attending classes, examinations, and university activities is expected.

8. **Dress Code & Decorum:** Students should follow a decent and appropriate dress code. Maintain decorum in classrooms, laboratories, libraries, and public spaces on campus.

9. **Safety & Security:** Students must follow all safety guidelines issued by the University. Carrying prohibited items or engaging in unsafe activities is not allowed. Any suspicious activity must be reported immediately to authorities.

10. **Participation & Responsibility:** Students are encouraged to participate in academic, cultural, and extracurricular activities. They should uphold the values and reputation of the University both inside and outside campus.

11. **Disciplinary Actions:** Violation of the code may result in: Warning or counselling, Suspension from classes or hostel, Cancellation of admission, Legal action in serious cases. No student is permitted in strikes, agitation which disturb the academic activities of the University.

Declaration

All students are expected to read, understand, and adhere to this Code of Conduct. Non-compliance may result in disciplinary measures as per university and UGC regulations.

13.ANTI-RAGGING GUIDELINES

(As per UGC Regulations)

For Students – Veeranari Chakali Iamma Women's University

1. **What is Ragging:** Ragging includes any act that causes physical, mental, emotional, or psychological harm to a student. It may involve: Verbal abuse, teasing, or humiliation. Forcing juniors to perform acts against their will. Physical intimidation or harassment. Online harassment or bullying. Any activity that violates dignity or creates fear. Ragging is a criminal offence under Indian law and strictly prohibited.

2. **Zero Tolerance Policy:** The University follows a zero-tolerance policy towards ragging. Any student found guilty will face strict disciplinary and legal action. Even abetting or supporting ragging is punishable.

3. **Institutional Mechanism (UGC Mandate):** As per UGC, every university must establish: Anti-Ragging Committee, Anti-Ragging Squad, Anti-Ragging Cell, Mentoring & Counselling systems. These bodies monitor campus activities and ensure prevention. vshiksha.com
4. **Preventive Measures on Campus:** The University implements: Regular interaction and counselling of students, Surprise inspections in hostels, canteens, common areas, Display of anti-ragging posters and awareness campaigns, CCTV surveillance at key locations, Workshops, seminars, and orientation programmes, The Times of India.
5. **Student Responsibilities:** Every student must: Treat peers with respect and dignity, Not engage in or support ragging, Report any incident immediately, Submit anti-ragging affidavit/undertaking every year (with parent/guardian), The Times of India
6. **Punishments for Ragging:** Depending on severity, punishments include: Suspension from classes/hostel, Cancellation of admission, Debarring from exams, Rustication/expulsion, Withholding scholarships, Filing of FIR and legal action, Institutions failing to act can also face penalties from UGC. www.ndtv.com
7. **How to Report Ragging:** You can report through: University Anti-Ragging Committee / Nodal Officer, Complaint box / official email, National Anti-Ragging Helpline, Contact No.1800-180-5522 (24×7), Website: www.antiragging.in, Complaints can be made confidentially or anonymously.
8. **Rights of Students:** Every student has the right to: Study in a safe and fear-free environment Be treated with dignity and equality, Seek help without fear of retaliation, Receive protection and support from authorities
9. **Important Note:** Ragging can occur anywhere: classrooms, hostels, transport, online platforms. All such areas fall under UGC regulations. Anti Ragging Initiative
10. **Declaration:** “I understand that ragging is a punishable offence. I agree not to engage in or support any form of ragging and will report any such incident immediately.”
“Ragging destroys lives. Respect builds campuses.”

14. STUDENTS GRIEVANCES AND YOUTH WELFARE

The student's grievance redressal mechanism ensures the effective monitoring of student well-being and prompt redressal of grievances; The following mechanisms have been established in this direction:

- **Appointment of Youth Welfare Officers:** Two Youth Welfare Officers have been designated to address student-related concerns and grievances. Their contact details have been widely circulated among student groups to ensure accessibility and timely support.
- **Online Grievance Reporting System:** Students may submit their concerns through the Grievance Reporting Form available on the University website (<https://www.vciwu.ac.in/>). A dedicated “Grievances” link is provided in the footer of the homepage, which directs users to an online form for registering complaints.
- **Suggestion and Grievance Boxes:** Suggestion boxes have been installed at prominent locations across various University blocks to facilitate the submission of feedback, suggestions, and grievances.
- **Class Representatives' Meetings:** Periodic meetings with Class Representatives (CRs) are conducted to enable direct interaction between the administration and student groups, ensuring that student concerns are effectively communicated and addressed.

- **Student Awareness and Interaction Initiatives:** The University periodically organises student awareness and interaction programmes to promote engagement, enhance understanding of institutional support systems, and strengthen communication with student groups. In addition, various competitions and participatory activities are conducted from time to time to foster rapport, encourage student involvement, and build a cohesive academic community.

These measures collectively strengthen institutional responsiveness and promote a supportive and inclusive academic environment.

15.INTERNAL COMPLAINTS COMMITTEE (ICC) AND OMBUDSMAN

- In accordance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the University has constituted an **Internal Complaints Committee (ICC)** to ensure a safe, secure, and dignified environment for all members of the campus community.
- The ICC is committed to the prevention, prohibition, and redressal of sexual harassment and works proactively to promote a culture of mutual respect and equality among students, faculty, and staff.
- The Committee functions as a neutral and confidential body to address complaints of sexual harassment. It receives grievances from students, teaching and non-teaching staff, and any individual associated with the institution, and ensures that all complaints are handled with sensitivity, fairness, and in a time-bound manner. Both the complainant and the respondent are provided a fair opportunity to present their case during the inquiry process.
- Based on the findings of the inquiry, the ICC submits its recommendations to the University authorities for appropriate action, in line with institutional rules and applicable laws. The Committee may also suggest interim measures, wherever necessary, to safeguard the interests of the aggrieved individual during the course of the inquiry.
- In addition to its redressal function, the ICC actively engages in preventive initiatives by organizing awareness programs, workshops, and orientation sessions to educate the campus community about issues related to gender sensitivity and the prevention of sexual harassment.
- The Committee comprises a Presiding Officer (a senior Woman faculty member), along with members from the teaching and administrative staff, and an external expert with experience in social or legal issues related to women. The composition ensures adequate representation of women, in compliance with statutory norms.
- The University encourages all members of its community to approach the ICC without hesitation in case of any concern, and assures complete confidentiality and protection against retaliation.
- Through the ICC, the College reaffirms its commitment to maintaining a respectful, inclusive, and safe academic environment for all.

- The students after having availed all the remedies, they can approach the Ombudsman for redressal of their grievance against the university. The details of the Ombudsman are provided on the University Website <https://www.vciwu.ac.in>

16.STUDENT MENTORING SYSTEM

The Student Mentoring System at Veeranari Chakali Iamma Women's University is designed in accordance with the guidelines of the University Grants Commission (UGC) to support the academic, personal, and professional growth of every student. This system ensures that each student is guided and supported throughout her academic journey by a dedicated faculty mentor.

Under this system, every student is assigned to a mentor at the beginning of her course. Each mentor typically guides a small group of students, enabling personalized attention and continuous interaction. The mentor acts as a trusted advisor, helping students monitor their academic progress, overcome challenges, and plan their future careers. In addition to academic guidance, mentors also provide support for personal and emotional concerns, creating a safe and encouraging environment for students to express themselves.

The mentoring system places strong emphasis on student well-being, including mental health and emotional resilience. Students are encouraged to regularly meet their mentors, discuss any difficulties they face, and seek guidance for improvement. Mentors also motivate students to participate in co-curricular and extracurricular activities, helping them develop confidence, leadership skills, and a sense of responsibility.

As part of this initiative, the University also promotes value-based education and holistic development through student induction and orientation programs. Regular mentoring sessions, progress reviews, and feedback mechanisms are conducted to ensure that each student receives the support she needs to succeed.

Through this mentoring system, Veeranari Chakali Iamma Women's University is committed to nurturing confident, capable, and well-rounded individuals by fostering a strong and supportive mentor-mentee relationship.

17.HUMAN CAPITAL DEVELOPMENT CENTER (HCDC)

The Human Capital Development Centre at Veeranari Chakali Iamma Women's University is a comprehensive professional development platform dedicated to nurturing, uplifting, and empowering women learners across all disciplines and provides holistic support systems to ensure that every student grows into a confident, career-ready and future-focused professional. It supports students across their entire career journey- self-discovery, skill enhancement, employability building, entrepreneurship development and academic exposure. Through specialized training programs, continuous mentoring and strong industry and academic collaborations, it ensures that women not only develop academic knowledge but also critical life skills, emotional resilience and leadership potential.

18.PUBLIC RELATIONS OFFICE

The Public Relations Office was established in the year 1993. It was started with the objective of acting as a bridge between the Management, Staff and the students. Its main aim is mediation, conflict resolution and to bring about an understanding between the different stakeholders who deal with the University in different capacities.

Its responsibilities also include keeping a record of all the events taking place in the University and publishing the same in different media so that news about the different achievements of the University is brought out into the public domain to develop a positive image of the University.

The Public Relations Office is responsible for the smooth conduct of all the events and programs that happen in the University and ensure they are reported in the media. It also is involved in crisis management.

19.NATIONAL CADET CORPS

The NCC of VCIWU was established to develop disciplined, confident, and service-oriented young women. It has grown into a dynamic unit combining academic learning with character-building activities, focusing on physical fitness, leadership, and civic responsibility. Guided by its motto “Unity and Discipline,” it ensures holistic development of cadets. The unit has achieved notable success through participation in national and state-level camps like ATC, NIC, TSC, RDC, and trekking camps. Cadets have earned recognition in various fields and contributed to social initiatives. The NCC fosters leadership, teamwork, and patriotism, inspiring students to pursue careers in defense, civil services, and community leadership.

The N.C.C. unit of this college is more than 40 years old. The college houses one company of 160 cadets attached to the Army Wing. Students are also enrolled in the air and naval units. The N.C.C. training inculcates discipline, leadership, punctuality and obedience as cardinal virtues in its cadets. The unit is headed by an Associate N.C.C. Officer. The College has a Firing Range. This is an institute which sends maximum number of cadets for Basic Leadership Camp and Republic Day Camp, Delhi. The N.C.C. unit of the college was awarded the Best Institution Prize among senior wing institutions in 1998, 1999, 2000, 2001. In order to encourage students to join N.C.C. special facilities such as special classes are provided by the college.

20.NATIONAL SERVICE SCHEME

The NSS of VCIWU was established to promote social responsibility, leadership, and community engagement among young women. Guided by its motto “Not Me, But You,” it encourages volunteerism, empathy, and integrity. The unit actively organizes programmes such as Swachh Bharat initiatives, health awareness drives, blood donation camps, tree plantation, and environmental campaigns. Through special village camps, students contribute to literacy, sanitation, women empowerment, and community development. Volunteers have earned recognition at district and state levels for their service. NSS plays a vital role in fostering teamwork, civic responsibility, and experiential learning, shaping socially conscious students committed to community and national development.

National Service Scheme was started on 24th September, 1969. The NSS Unit of our College is always in the forefront to render services to the Society thus fulfilling the aims & ideas of our father of Nation Mahatma Gandhi. The cardinal principle of the N.S.S. program is commitment to social service. The students and teachers come together in the cause of social service and this activity helps them in realizing their potential. 500 volunteers are working in the five units of N.S.S. in the University. They participate in youth festivals conducted by different universities. N.S.S. volunteers actively participate in a special camp program in which they adopt a village (Chowdaryguda) and work for its development.

21.SPORTS AND GAMES

The Department of Physical Education is committed to promoting students’ overall well-being through diverse sports and fitness programs. It focuses on developing physical literacy, encouraging active participation in both competitive and recreational activities, and nurturing essential qualities such as leadership, discipline, teamwork, and sportsmanship. The department fosters an inclusive environment that motivates students to adopt a healthy and active lifestyle.

It aspires to be a center of excellence in physical education by cultivating well-rounded individuals grounded in integrity, teamwork, and holistic development, while inspiring lifelong fitness and well-being. The institution has coaches to train the students in

1. Kabaddi
2. Kho-Kho
3. Volleyball
4. Basketball
5. Softball
6. Baseball
7. Yoga
8. Taekwondo
9. Tug of war
10. Self-defense instructor
11. Cultural instructor
12. Band master
13. Zumba
14. Handball
15. Mass Physical Activity Instructor
16. Dappu and Karasamu

22.HEALTH AND WELLNESS CENTER

- The college has an independent health center to cater to the students and employees. The dispensary functions from 9.00am to 5.00pm with staff nurse available and a doctor is available on call.
- The college has Sattva Mind and Wellness Center to cater to the emotional well-being and mental health of students. It promotes the well-being of students by understanding and empathizing with the emotional, behavioral and academic difficulties of the students. It also helps students with suicidal tendencies.
- The Mental health Counselling Centre provides services for two days a week that is, Wednesday 9.00AM to 1.00PM and Thursday 1.00PM to 5.00PM with well qualified and trained Counselling Psychologists. It ensures optimal student-to-counsellor ratio.

23.STUDENT CLUBS

The University caters to diverse interests of the students by constituting Student Clubs. We have Music Club, Cultural Club, and Prakruti (Nature) Club, Photography Club, Literary Club, Heritage Club, Theatre Club, Commerce Club, Science Club. Faculty in charges monitor the activities of the club. These clubs build creativity, teamwork, leadership and communication skills, while also relieving stress.

24.COMPETITIVE EXAMINATION COACHING CENTRE

Coaching for competitive exams refers to structured guidance provided to students preparing for exams such as entrance tests, government job exams, and professional certifications. Our institution provides coaching for Competitive exams for interested students on payment basis. These coaching programs are designed to strengthen subject knowledge, improve problem-solving skills, and enhance exam strategies.

25.BC, SC, ST, MINORITY CELL AND WOMEN CELL ACTIVITIES

The BC, SC & ST, Minority Cell, and Women Cell in the university work together to promote equality, inclusion, and student welfare. These cells organize awareness programmes on rights, scholarships, and government schemes, ensuring students from diverse backgrounds receive support and opportunities. They conduct workshops on empowerment, gender sensitization, career guidance, and legal awareness. Regular activities include celebrations of Mahaneeyula Jayanthulu, which celebrate the lives of a great people and inculcate a sense of patriotism in the students. The Women Cell focuses on safety, confidence, and leadership among female students. Collectively, these cells foster an inclusive campus environment, encourage diversity, and strengthen social justice, empowering students to grow academically and socially.

26.UNIVERSITY GOLD MEDALS, ROLLING TROPHIES AND CASH AWARDS

Following Gold Medals are instituted

B.A. Topper : Mrs. G. Vidyullatha Memorial Gold Medal, instituted by her husband Prof. G. Gopal Reddy, Dept. of Political Science, OUCW, Koti and her sons Hareesh & Koutilya, from the academic year 2011-12.

B.Sc. Topper : Mrs. C. Subbayamma Memorial Gold Medal, instituted by her daughter Dr. C. Hanumayamma, Civil Asst. Surgeon, Osmania General Hospital and Dr C.P. Vardhani Asst. Professor, Dept. of Physics, OUCW, Koti from the academic year 2011-12.

B.Com. Topper : Dr. M. Sulochana & Dr. Y. Bhaskar Rao Endowment Award Gold Medal instituted by Prof. M. Sulochana (Retired Prof. of Commerce)

The following College trophies are awarded on College Day.

Students retain certificate thereof and return the Rolling Cups/Shields immediately.

1. Dr. Zakia Sultana Rolling Shield - Geography (I&II)
2. Mrs. Sundaram Rolling Trophy - Chemistry
3. Mrs. Venkatachalam Rolling Cup - Zoology
4. Dr. Vaidehi Rao Memorial Trophy - Chemistry
5. Mrs. Sambhi Rolling Trophy - Physics
6. Ms. Shireen Shroff Rolling Cup - General English
7. Gregor Mendel Rolling Trophy - Genetics
8. Rasheeda Patel's Rolling Cup - Chemistry
9. B.N. Chaturvedi Rolling Shield - Geography
10. Tassaduq Panjatan - Sociology
11. Bilkis Allauddin Rolling Shield - Best Student in Arabic
12. Mrs. Burns Rolling Cup - Sanskrit (Optional)
13. Dr. Vanaja Ayyangar Rolling Shield - Mathematics
14. S.M.M. Gupta Shield - Telugu
15. Dr. R. Nagalaxmi Narayan Cup - Hindi (II Language)
16. Dr. Prahlad Dake Rolling Shield - Sanskrit
17. Dr. Nazma Siddiqui Rolling Shield - Persian
18. Prof. Zubaida Azeem Rolling Trophy - Food & Nutrition
19. Rolling Shield for - B.Com. I Year

20. Rolling Shield for - B.Com. II Year
21. Rolling Shield for - B.Com. III Year
22. Rolling Shield for best student - Commerce (Allrounder)
23. Malathi Rolling Trophy - Public Administration
24. Dr. Leela Jyothi Rolling Shield - Hindi (Optional)
25. Mrs. Satyavati Memorial Shield – Physical Sciences I yr
26. Rolling Shield for securing highest marks in B.Com. part I & II
27. II Language Rolling Shield for best student in Telugu II Language
28. Constant Gibbs Rolling Cup – History
29. Totaram Sagarlal Rolling Cup – English (Optional)
30. Zakia Sultana Rolling shield - Geography
31. Habib Ria Rolling Shield - Urdu
32. Mrs. Salamatunisa Rolling Trophy - Economics
33. Smt. Yamuna Devi Rolling Cup - Philosophy
34. Begum Zain Yar Jung Rolling Trophy - Pol. Science
35. Padmavathi Rolling Shield - Psychology
36. Prof. Zeba Basheeruddin's Shield - Best N.S.S. Volunteer
37. Prof. C. Anjali Devi Rolling Shield & Cash Prize for Securing First Rank in M.Sc., Nutrition & Dietetics

CASH AWARDS

1. Amina Pope Cash Prize for the best student in Science
2. Mrs. Ratanshah's Cash Prize for securing Highest marks in Sociology I & II year.
3. Mrs. Philips Cash Prize for the best student in Political Science.
4. Mrs. Tara Kelkar's Cash Prize for the best student in Marathi.
5. Mrs. Satyavathi Memorial Prize for the highest marks in Electronics (I Year)
6. Mrs. Satyavathi Memorial Prize for securing Highest marks in B.Sc. I year
7. Mrs. Hameeda Jameel Cash Prize for securing Highest marks in Botany
8. Mrs. Bhoolaxmi Memorial Cash Prizes for the best student in Psychology - I Year
9. Mrs. Bhoolaxmi Memorial Cash Prizes for the best student in Psychology - II Year
10. Mrs. Bhoolaxmi Memorial Cash Prizes for the best student in Sanskrit - II Language
11. Dr. C. Anjali Devi Cash Prize for Best Student in NSS.
12. Dr. Leela Narayan Cash Prize for securing Highest marks in English Literature.
13. Dr. Fatima Shujath Cash Prize for securing Highest marks in Sociology
14. Smt. Rajya Lakshmi Memorial Gold Medal for highest marks in Chemistry of this college.
15. Dr. Indira Chary Cash Prize of Rs. 500/- securing highest marks in M.Sc. (Previous) Physics.
16. Dr. K. Kasturi Cash Prize for the student securing highest marks in M.Sc. (Previous) Chemistry.
17. Dr. Bharathi Cash Prize for the student securing highest marks in M.Sc. (Final) Chemistry.
18. Late Smt. Radha Bayamma Cash prize for securing highest marks in Physics (Paper III & IV of final year B.Sc.)
19. Late Prof. Leela Iyengar Cash prize for securing highest marks in M.Sc., Physics.
20. Dr. Ravinder Kaur Cash prize for securing highest marks in Public Administration - B.A. I Year
21. Dr. Ravinder Kaur Cash prize for securing highest marks in Public Administration - B.A. I & II Year
22. Dr. Prasunamba Cash prize for securing highest marks in M.Sc., Organic Chemistry.
23. Dr. Prasunamba Cash prize for securing highest marks in M.Sc., Pharmaceutical Chemistry.
24. Ms. Bilkis Allauddin cash prize for best student in Arabic II language.
25. Ms. Mahmoona Waheed book prize for best student in Urdu II Language.
26. Dr. Mehjabeen Akhtar prize for best student in Arabic.

27. Dr. Gyana Kumar Cash prize for securing highest marks in M.Sc. Analytical Chemistry, final year.
28. Smt. Indira memorial cash prize for securing highest marks in B.Sc. Food Science & Management.
29. Smt. Mangamamba Seshagiri Rao cash prize for securing highest marks in B.Sc. II Year F.S.M.
30. Prof. L.N. Sharada cash prize for securing highest marks in M.Sc Final, Inorganic Chemistry.
31. Prof. L.N. Sharada cash prize for securing highest marks in M.Sc Analytical Chemistry.
32. Dr. A. Talath Sulthana Book prize for Best Student in Arabic.
33. Prof. C. Anjali Devi Cash Prize for the best project work in M.Sc. Nutrition and Dietetics.

27.INFRASTRUCTURE

Veeranari Chakali Ilamma Women's University has modern infrastructure facilities which include well ventilated class rooms, laboratories, Computer Centers, Open Air Auditorium, Seminar Halls, Fitness Center, Medical Center, Mental Health Wellness Center and a Canteen. It also has Sports Training and Gymnasium facilities. On Campus Hostel accommodation is available to few eligible students. All these are designed to provide a holistic and comprehensive learning environment to the students.

Presently there are 60 classrooms and 25 labs in the University. The state-of-the –art infrastructure is in progress.

28.CANTEEN

The College Canteen caters to the needs of students and staff and is open from 9.00a.m. to 7.00p.m. on all working days.
